

Our office will reopen to the public in the coming days under the following restrictions as directed by the Office of the Governor, Andy Beshear:

1. The office waiting area will be closed.
2. Only 1 client will be able to enter the office at a time. The only exceptions will be husband/wife clients, parents accompanying minor children and a caregiver accompanying a disabled individual.
3. Clients will be required to wait in their car upon arrival. You should call the office when you arrive, then stay in your car and wait for further instructions.
4. Clients will be monitored for temperature and possible COVID symptoms before entering.
5. You MUST be wearing a face mask (which can be a cloth covering) that snugly covers the nose and mouth. If you do not have a mask, one will be provided for you.
6. Staff will also be wearing masks.
7. Social distancing guidelines will be practiced at all times.
8. We will be thoroughly sanitizing the main areas of the office and tables between each client. Our office is equipped with air cleaners in all client spaces.
9. Our restroom will be CLOSED.
10. We will continue to offer video and telephone appointments for clients who prefer this method at this time. Please visit my website at [www.msmythlaw.com](http://www.msmythlaw.com) or call the office at (606) 526-6943 to schedule a video or telephone appointment.

We are looking forward to seeing each of you again soon. Please be patient with us through this process. Please leave a message if we don't answer the phone. We will have limited staff who may be helping another client when you call.

Thank you. We will be seeing you soon!